

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Assistant Director for Operations

DATE: 19 December 1951

STATSPEC FROM : Chief, ☐

SUBJECT: Morale vis-a-vis expansion and movement

STATSPEC

1. Expansion in itself is considered by ☐ to be healthful toward morale provided that:

a. The standards of personnel recruited to effect expansion are not lowered;

b. Movement necessitated by T/O expansion does not result in occupancy of inadequate quarters from the standpoint of efficiency and comfortable habitation; and

c. Overcrowding of existing floor space does not result.

2. Movement is not detrimental to morale in the long run provided that the quarters to be occupied have approximately the same number of advantages and disadvantages as the quarters to be vacated. These advantages and disadvantages may be totally different in character. For example, although the structural aspects of Quarters I in no way compare to South Building, the greater allocation of parking spaces and the pleasant surroundings of Quarters I have resulted in its being a most acceptable location for ☐ from a morale standpoint.

STATSPEC

3. Expansion and personnel problems which are considered to be detrimental to morale are:

a. Substandard personnel locating better positions in other activities of the Agency;

b. Recruiting for higher graded positions before examination of personnel presently on duty.

25X1A

~~CONFIDENTIAL~~